

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

Number: WIAB01-1

Date: July 2, 2001

Expiration Date: 12/31/01
69:41:sl:4755

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: LWIA ADVISORY COMMITTEE MEETING MINUTES—JUNE 15, 2001

The minutes and agenda from the Local Workforce Investment Area (LWIA) Advisory Committee conference call on Friday, June 15, 2001, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Sherry Leahy, at (916) 653-6657.

/S/ BILL BURKE
Chief

Attachments

LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL

Friday, June 15, 2001

Agenda

10:00 a.m.	Welcome/Agenda Building/Hot Topics	Bob Hermsmeier, Workforce Investment Division (WID)
10:15 a.m.	Performance Negotiations	Liz Clingman, WID
10:30 a.m.	Eligible Training Provider List	Liz Clingman, WID
10:45 a.m.	Youth Training Provider List	Liz Clingman, WID
11:00 a.m.	Customer Satisfaction	Liz Clingman, WID
11:15 a.m.	Rapid Response	Bob Hermsmeier, WID
11:30 a.m.	Planning the Agenda for the July 13 Quarterly Meeting	Bob Hermsmeier, WID
11:45 a.m.	Adjourn	

LWIA ADVISORY COMMITTEE MEETING MINUTES

June 15, 2001

Welcome/Hot Topics—Bob Hermsmeier, Workforce Investment Division (WID)

- Workforce Investment Act (WIA) Funding Recission—Action before Congress to rescind WIA funds for the Program Year (PY) 2001 is receiving a great deal of interest and concern.
- Monthly Reporting—A directive was recently posted on the web for viewing concerning the need for the monthly reporting. The monthly reports are asking for the minimum levels of expenditures to be reported. Following Generally Acceptable Accounting Principles, these expenditures must include accruals.
- One-Stop Surveys—Forty-five surveys have been received and we anticipate more. The next step is to visit selected areas to review for best practices and to verify some of the information in the surveys. We are currently scheduling 19 local areas for visits by teams of three and four people headed by a regional advisor. The WID staff are contacting the local administrators to set up the dates and times for these visits.
- State Board Meeting—A meeting is scheduled for June 26, 2001. The agenda, which will be posted on the State Board Web site, will include a Local Area panel, Policies for the Eligible Training Provider List, and the State Incentive Policy.
- Toll-Free Help Line/ America's Service Locator—The Employment Development Department (EDD) staff have been working with the Department of Labor (DOL) on this project for the past year. The EDD and DOL are working together to establish a system for populating a database for the America's Service Locator and we will soon be seeking local area assistance.

Performance Negotiations—Liz Clingman, WID

The federal WIA requires that the Governor establish and negotiate performance goals with the Secretary of Labor. The negotiation is based on the State's level of performance on each measure. As required under the WIA, during the latter half of calendar year 2000, the Governor and the California Workforce Investment Board (State Board) agreed to performance goals with the Secretary of Labor for the first three WIA program years. Based on the negotiated State performance levels, performance goals were established for each local area for PY 2000-2001, and agreed to in each local area plan.

Due to the fact that the WIA is a locally driven program, EDD would like to initiate a discussion about reasonable levels for local performance prior to re-negotiating the State performance goals for PY 2001-02 and PY 2002-03 with the Secretary of Labor. With the concurrence of the State Board, the EDD initiated this discussion through a letter to the Chief Elected Official for each Local Area. This letter was issued on June 1, 2001, with a copy forwarded the Local Area administrator on June 4, 2001. Responses to that correspondence were due to the State on June 18, 2001. At the time of the conference call 10 Local Boards had responded. At this writing, we have heard from 31 Local Areas.

Eligible Training Provider List— Liz Clingman, WID

Liz Clingman, EDD and Deb Cusimano, State Board have co-chaired a workgroup on subsequent eligibility for the Eligible Training Provider List (ETPL). The group has been meeting since February 2001. The key elements of the policy proposed by the workgroup were presented to the State Board at the April 24, 2001 meeting, and the proposed policy was posted on the worldwide web for a 20-day public comment period from May 8 to May 28, 2001. The workgroup reviewed the public comment at a meeting in the first week of May and the workgroup met again on May 31, 2001 to consider final elements of the policy. The final policy recommendations will be presented to the State Board at the June 26, 2001, meeting. Following State Board action, EDD and the State Board will continue to work with the workgroup to issue final ETPL procedures by August 31, 2001.

Youth Training Provider List— Liz Clingman, WID

The WIA requires that a statewide list of providers for youth services must be available. A directive will go out before the end of June that states local areas must provide a list of their youth training providers to the State. We will then prepare and publish the State Youth Training Provider list.

Customer Satisfaction— Liz Clingman, WID

The WIA requires that a state-level customer satisfaction system be in place for WIA. The State will adopt the following three-point approach to developing the customer service/satisfaction response system:

- We are asking for the cooperation of the EDD Audit and Evaluation Division to conduct a participant survey based on those participants who exited April 1 through June 30, 2001.
- The Job Training Automation (JTA) system now contains an Employer Customer Satisfaction component. The WID staff will be developing procedures and guidance on when and how to use this component. This will ultimately come out as a draft and then final directive.
- A State/local workgroup will be established to make recommendations on a method to integrate local customer satisfaction systems into the DOL required State system.

Rapid Response—Bob Hermsmeier, WID

To permit uninterrupted rapid response services as we begin the new program year, the Department, based on approval from the Health and Human Services Agency, will unilaterally modify all current Local Area subgrants to extend the availability of their current PY 2000-01 Rapid Response 25 percent WIA funds through June 30, 2002. The State will also unilaterally add an initial increment of additional rapid response funds to equal one-fourth of each Local Areas total PY 2000-2001 funding. A draft directive explaining this plan will be out soon. The State will determine each local area's rapid response funding for PY 2001-02 on the basis of its funding application submitted pursuant to the guidance in the directive.

Planning the Agenda for the July 13 Quarterly Meeting— Bob Hermsmeier, WID

The Advisory members suggested the following agenda items:

- Items from the June 26 State Board meeting
- Workforce development strategies at the local level for 2001 and beyond
- Use of the Governor's 15 percent funds to replace the funding lost to the LWIAs' from the rescission.